

The Constitution – Pt 3C

Council Committees and Other Bodies

12 The Scrutiny Management Committee

12.1 The functions of the Scrutiny Management Committee are:

No.	Delegated authority	Conditions
	Work planning	
1	<p>To oversee and co-ordinate the scrutiny function, including:</p> <ul style="list-style-type: none"> • Managing resources for effective corporate scrutiny to satisfy the requirements of the Council Plan • allocating responsibility for issues which fall between more than one Scrutiny Committee; • allocating urgent issues to be considered by an appropriate 	Subject to budget and resource availability
2	To receive bi-annual reports from the Scrutiny Committees on progress against their workplans	
3	To consider any decision “called in” for scrutiny in accordance with the Scrutiny Procedure Rules as set out in Part 4 of this Constitution.	
4	To consider and comment on any final reports arising from completed reviews produced by the Scrutiny Committees, as required	
	Performance monitoring:	
5	To exercise the powers of an overview and scrutiny Committee under section 21 of the Local Government Act 2000.	
6	To review progress against the Work Plans of the Overview & Scrutiny Committees, as may be necessary.	

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No.	Delegated authority	Conditions
7	To receive periodical progress reports, as appropriate, on particular scrutiny reviews.	
8	To provide an annual report to Full Council on the work of the Overview & Scrutiny function	
9	<p>In relation to the Cabinet Member portfolios this Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports:</p> <ul style="list-style-type: none"> (a) Corporate Services: Audit & Risk Management, Strategic Finance, Business Management, IT&T, Public Services, Property Services (b) Cabinet Leader: Policy & Development, Civic Democratic & Legal Services, Marketing & Communications, Human Resources and Performance & Improvements (c) City Strategy: Resources & Business Management, Business Support Service (d) Neighbourhood Services: Business Support Services (e) Housing & Adult Social Services: Corporate Services (f) Leisure, Culture & Social Inclusion: ICT Client, Directorate Financial Services, Directorate HR Services (g) Children & Young People's Services: Management Information Services, ICT Client, Directorate Financial Services, Directorate HR Services 	
	Budget	
10	To consider and recommend to the Cabinet a budget for scrutiny and thereafter to exercise overall responsibility for the finance made available to scrutiny.	

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No.	Delegated authority	Conditions
	General	
11	To periodically review the overview and scrutiny procedures to ensure that the function is operating effectively and recommending any constitutional changes, to Council	
12	Responsible for promoting a culture of continuous improvement in all services, and monitoring efficiency across organisational / service boundaries to promote a seamless approach to service delivery, with the user as a central focus.	